

Minutes of Travis County Emergency Services District #3

November 29, 2010

Attached to and incorporated into these minutes is a copy of the official agenda for the November 29th 2010 meeting.

Under Agenda Items 1 & 2: President Edd New called the Travis County Emergency Services District #3 (TCESD 3, the District) Board of Commissioners' regular meeting to order at 7:03 p.m. A quorum was established with Commissioners Carroll Knight, Edd New, Bob Taylor, John Villanacci, and Rick Coneway attending.

Fire department personnel present at the meeting included: Chief Warren; Assistant Chiefs Elliott & Wittig; Business Manager Miller; District Chiefs Groman and Hartigan; PIO Warren; and future Fire Academy cadet Bonnacarrere.

Under Agenda Item 3: There were no visitors.

Under Agenda Item 4: Commissioner Villanacci moved to approve the minutes of the October 25th meeting. Commissioner Coneway seconded the motion, which carried unanimously.

Under Agenda Item 5: Commissioner Coneway moved to appoint the Business Manager as a trustee with John Hancock 457(b) and 401(a) Plans. The motion was seconded by Commissioner Knight and was carried unanimously.

Under Agenda Item 6: Commissioner Villanacci moved to approve the Treasurer's report seconded by Commissioner Coneway. The motion carried unanimously.

Under Agenda Item 7: Commissioner Villanacci moved to authorize expenditures over \$2,000.00 each, written from October 27th – November 30th 2010. Commissioner Coneway seconded the motion, which carried 4-1 with Commissioner Taylor voting nay.

Under Agenda Item 8: Chief Warren presented the Monthly Status Report.

Under Agenda Item 9: Updates were given on various legislative groups trying many angles to facilitate easier mergers of ESD's generally.

Under Agenda Item 10: There was no report

Under Agenda Item 11: Announcement was made of the next meeting of the ESDCC. This is to be held on December 4th at station 302 from 8:30 a.m. – 11:00 a.m.

Under Agenda Item 12: President New announced December 20th and January 24th as the next two regular monthly meeting dates for the Board.

Under Agenda Item 13: There were no closed meetings.

Under Agenda Item 14: There being no further business the meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Carroll Knight Secretary, Board of Commissioners
(Minutes taken by Madeline Miller)

Approved by Board of Commissioners: _____ (Date)

Representative Commissioner: _____ (Signature)

(Printed Name) _____

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular meeting at 7:00 p.m. on Monday, November 29, 2010 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Boulevard, Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. Visitor Communications:
 - a. Receive comments from visitors.
4. Review and approval of minutes of the October 25th meeting.
5. Discussion and action regarding the appointment of Business Manager as a Trustee with the John Hancock Plan.
6. Treasurer's monthly report for September 2010 and Sales Tax Report.
7. Approve payments over \$2,000 with sworn statements for the following:
 1. Checks dated 10/27/2010 – 11/19/10
 2. Checks dated 11/20/10 – 11/30/10
8. Chief's Monthly Status Report.
9. Discussion of Attorney's research paper on legal issues related to merging ESD3 and ESD9 potentially.
10. Highlights from Special Review Committee.
11. Other Business:
 - A. Reports from recent ESDCC activities
12. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
13. Consider and take appropriate action on any matters discussed in Closed Meeting(s).
14. Adjourn.

By: _____ Madeline Miller, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that she posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ . M. on November 24th 2010

_____ Megan Lundquist, Office Manager